

# LECONFIELD PARISH COUNCIL

(representing the communities of Arram, Leconfield and Scarborough)

Minutes of the Parish Council meeting held in the Village Hall, on 5<sup>th</sup> July, 2021 at 7.30pm.

Present: Parish Councillors Scruton (Chair), Thomas (Vice-Chair), Breen, Houltyby, Haslam, Broadhurst, Metcalfe-Thompson, Welbourn. Ward Councillors Gateshill .

Clerk: Mr Huzzard.

Councillor taking leave of absence: Healy.

Declarations of Interest: None. Members of public 7

## MINUTES

Intro.		
107/21		Minutes of the meeting held on 7/6/21 were agreed as an accurate record and were signed by the Chair.
		<b>Matters Arising:</b>
108/21		<b>Post Office :</b> The invoice has been sent to the Post Mistress (£60) for the excess to Lecpc insurance for the Hall as a result of the Outreach service. Former Post Office site - awaiting update from Elmfield Properties.
109/21		<b>Village Hall:</b> Village Hall Working Group (VHWG) Cllr Haslam reported that a management committee would need to be set up and terms of reference to be agreed. Written agreements need to be established to cover the Hall, Recreation Club, Bowls Club and the Playing field (excluding the Play equipment, as for now this area will be covered directly with Lecpc). Once established, the hall committee would maintain its own accounts and they would be subject to audit, and could be inspected at any time upon request by Lecpc. Lecpc agreed that some urgent work needs to be done prior to the committee being set up, and the 'Start up' grant would be used and other grants would be applied for. Lecpc accept that it could take some time to set up the committee and the Chair thanked the VHWG for all their hard work and the achievements to date. Lecpc gave approval for an asbestos survey to be undertaken The stair lift to be serviced on 6/7/21 The external gas boiler is awaiting new parts - Clerk to monitor. Doomsday Book entry for Village Halls - Cllr Houltyby to organise. Pizza van - due to work commitments the service was not available for the opening of the Recreation Club and will not be coming on a weekly basis for now, but will be reviewed for the future.
110/21		<b>Pest Control</b> The Clerk has written to ERYC, as the landlord of the site, to request their permission for the Gamekeeper to cull the rabbit population that is damaging the Playing Field Service - awaiting ERYC response.
111/21		<b>Community Engagements</b> Following the 4 Community Engagement events a piece was put in the June newsletter thanking the participants. The feedback is being worked through and will be followed up on the parish website and in future newsletters.
112/21		<b>Defibrillator - 13a Main Street, Leconfield</b> The defibrillator has been registered on the new registration scheme 'The Circuit'.

		The battery is due for replacement on 27/7/21 - Clerk to purchase.
113/21		<b>Leconfield History map</b> Clerk has contacted ERYC Archive section to see if a replacement copy can be obtained, it may be a photo copy and it will be dependant on the quality of reproduction. It was agreed that the board be removed for temporary storage whilst the building work takes place at the former Post Office site. Clerk to organise.
114/21		<b>Anti-social behaviour :</b> Lecpc has taken up the kind offer to meet MOD personnel on 13/7/21 and has confirmed Cllrs Scruton and Thomas and Houltyby will be attending.
115/21		<b>Play equipment inspection:</b> The Clerk has contacted a specialist company and has arranged a site visit. Clerk to report back at next meeting.
116/21		<b>Planning:21/01837/CLP</b> 33 Castle Close, Leconfield - rear extension to bungalow. Deadline for comments to ERYC is 8/7/21. No comments made.
117/21		<b>Audit of Parish Council accounts.</b> The Clerk presented a quarterly update to the Budget. Clerk is awaiting the information to present to the external auditor - to chase up.
118/21		<b>Streetscene</b> ERYC Streetscene to visit the Parish on 16/7/21.Cllr Scruton to meet at Leconfield and Cllr Welbourn will meet them at Arram. Points to raise: Parking Grange Road near Carnaby Close junction - yellow lines proposed. Parking on Old Road near St Catherines Drive junction - yellow lines proposed. Footpaths - condition/dips/lack of lowered kerbs for mobility. Overgrown trees - St Catherines Drive/Harthill Avenue etc. Arram, opposite The Gables, dyke seriously overgrown. Arram - parking for dog walkers.
119/21		<b>Allotments:</b> An incident had been reported regarding a person taking rhubarb stalks from several plots and then when confronted, to trample on a tenant's rhubarb plant. The Clerk pointed out that members of the public should only enter the site if accompanied by a tenant holder, as per the tenancy agreement. The tenant of plot 4B has given 3 months notice to terminate the plot. Cllr Houltyby to contact the next person on the waiting list.
120/21		<b>Millenium Green:</b> A request has been received from a resident to scatter ashes on the Green. These are the ashes of the wife of a former distinguished Chair to Lecpc. Request granted, Clerk to inform the family. Railings - to consider a trial to power wash a few sections to ascertain their condition, with the possibility of treating the railings and repainting black. Cllr Haslam to look into.
121/21		<b>Correspondence received:</b> East Riding Local Plan - consultation to 6/8/21. Available to view on-line. East Riding of Yorkshire community tree planting fund - Clerk to send the link to interested parties. National Highways and Transport (NHT) - public satisfaction survey to 31/10/21. Clerk to respond.

122/21		<b>Payment of Accounts:</b> Cllr Thomas - Zoom subscription £14.39 Clerk salary - June 2021 £200 (gross) Clerk - admin stamps and cartridges £42.41 Cllr Breen - Village Hall accessories £104.59 J.S. Vicary - Bark for play area £264.00 Ashley Briggs - strim culvert £45.00 Matthew Thompson - Play equipment parts £27.44
123/21	1. 2. 3. 4. 5. 6. 7. 8.	<b>Any other business</b> 1. A resident asked on behalf of the W.I if the Hall had been deep cleaned. It was explained that every area had been thoroughly cleaned and any items contaminated by the mice had been removed and destroyed. 2. The Choir has raised concerns about the acoustics in the Hall, as a result of the wall cladding having been removed (due to their failing of the fire retardency tests). Lecpc is aware of the sound issue but current funding is to prioritise on making the Hall weatherproof and vermin proof. (unless grant funding can be obtained). 3. Overgrown hedge at the bus stop on A164 entering Leconfield, from Beverley direction that is also obscuring the 30mph sign - Clerk to report. 4. Blocked drain outside No. 11 Old Road - Clerk to report. 5. Blocked gullies - Main Street, Leconfield - Clerk to report. 6. New Arram - pot holes near the old Gatekeepers Cottages , caused primarily when the refuse collection lorry has turn in a tight radius - Clerk to report. 7. Gomery corner, Old Road, Leconfield - flood alleviation - Clerk to ask for update from ERYC. 8. 'No dogs' signs to the Playing Field - a supplier has now been sourced - Clerk to organise.
124/21		<b>Date of next meeting: Monday 2<sup>nd</sup> August, 2021 in Leconfield Village Hall at 7.30pm</b>