

LECONFIELD PARISH COUNCIL

(representing the communities of Arram, Leconfield and Scarborough)

Minutes of the Parish Council meeting held in the Village Hall, on 2nd August, 2021 at 7.30pm.

Present: Parish Councillors Scruton (Chair), Thomas (Vice-Chair), Breen, Houlthby, Haslam, Broadhurst, Welbourn. Healy. Ward Councillor Greenwood. Clerk: Mr Huzzard.

Apologies: Cllr Metcalfe-Thompson and Ward Councillor Gateshill.

Declarations of Interest: None. Members of public 4

MINUTES

Intro.		
125/21		Minutes of the meeting held on 5/7/21 were agreed as an accurate record and were signed by the Chair. The Council welcomed back Cllr Healy who had been on Leave of Absence.
		Matters Arising:
126/21		<p>Former Post Office site : Mr Mike Whitehead (MW) of Elmfield Properties kindly attended the meeting to give an update on progress at the site. In order to attract a retailer that would also include a post office counter service, it was felt that the floor space of the single storey unit would need to increase from 1637 square feet to 2000 square ft. Lecpc were not against the proposal provided it would include a post office (PO), but it was clarified that under planning law such a stipulation cannot be made. MW felt that without the increase in floor area there would be little chance of achieving the PO and that if Lecpc were in agreement, that the Ward Councillors would be requested to put this proposal to the Head of Planning as a 'non material amendment'. Lecpc agreed unanimously to the proposal and the Clerk was requested to e mail the ward Councillors with the request. MW stated that he was still in positive negotiations with the owners of the 2 paddocks at the rear of the former PO for the rest of the development to take place. He was hopeful that demolition could start in late August to establish access and was prepared to come back to Lecpc in October to give further updates. MW stated that he was not in favour of any vehicular access joining this site with the Castle Farm development. Lecpc thanked MW for attending the meeting.</p>
127/21		<p>Village Hall: Stairlift - Annual service completed and new motor batteries installed. Doomsday Book entry for the Village Hall has been completed by Cllr Houlthby. Asbestos survey - Hall and Recreation Club has been completed. External gas boiler - Clerk chasing up progress. Following the extra ordinary meeting of 19/7/21 the Village hall working Group clarified the priority of works needed: External weatherproofing of the fabric of the building. Cllr Breen agreed to make contact with possible contractors. Boiler to ensure it is working before the cold weather. Kitchen units and floor as well as 'Meeting Room' floor Toilets. Architects Survey - Lecpc agreed for the survey to go ahead at a price of £2100 + VAT. Cllr Haslam to organise. Grant applications:</p>

		<p>'Sport England' grant to be applied for following the architect's survey. Lecpc to then engage discussions with Keep-Moat.</p> <p>Commuted sums - Castle Farm site - Clerk has made contact with ERYC to register that Lecpc wish to apply for commuted sums.</p> <p>Hornsea 4 wind farm project - Clerk to request guidance from the Ward Councillors regarding any grant funding.</p> <p>'Get Yorkshire up and running' grant (£500 to £5000) - Cllr Haslam to investigate.</p> <p>Local Lottery Community grant fund, deadline 6/8/21- Cllr Haslam to make the application, under the 'Combating Loneliness' criteria.</p> <p>Terms of reference for the Management Committee were presented and agreed.</p> <p>The Clerk raised a query regarding the lease for the Village Hall following a Land Registry search and is to ask the Ward Councillors to raise questions with ERYC Legal department.</p>
128/21		<p>Safeguarding Policy</p> <p>A 'Safeguarding Policy' needs to be in place - Cllr Thomas presented a policy which was accepted by the Parish Council subject to an amendment stating that "there is no designated Safeguarding Officer for the Parish Council, therefore individuals have responsibility for reporting concerns using the contact details within the policy". The relevant contact telephone numbers will be posted on the Parish notice boards. The policy will be posted on to the Parish Council website.</p>
129/21		<p>Pest Control</p> <p>The Clerk is to contact the Ward Councillors for help as ERYC has still not replied to the request to cull rabbits on the Playing Field.</p>
130/21		<p>Community Engagements</p> <p>Following the 4 Community Engagements, it was proposed that the annual awards scheme be restarted and would take place at the 'annual' Parish meeting.</p> <p>The wild planting at the former Play park - Clerk to contact the Ward Councillors as ERYC has still not replied.</p> <p>Website - initial discussions have taken place with Stuart Haywood and it was proposed that Stuart and Matthew Thompson arrange to meet for further discussions. Pictures of the parish have been requested in the newsletter, for entry on to the website.</p>
131/21		<p>Defibrillator - 13a Main Street, Leconfield</p> <p>Clerk is organising a new battery for defibrillator.</p>
132/21		<p>Leconfield History map</p> <p>Clerk has contacted ERYC Archive section to see if a replacement copy can be obtained, but they are unable to reproduce a good enough copy. The existing board has been removed to safe storage as demolition of the former post office is imminent.</p>
133/21		<p>Lecpc/MOD visit :</p> <p>Lecpc took up the kind offer to meet MOD personnel on 13/7/21 with Cllrs Scruton and Thomas and Houlty attending. The meeting was very positive and the Colonel is keen for more interaction between MOD and Lecpc. MOD are looking at a trial run to re-introduce motor sport activities.</p> <p>They have had flooding issues on the camp and Lecpc has offered to share our experiences of flooding in the area.</p> <p>They are looking to organise a tour of the camp for Lecpc members to attend.</p>
134/21		<p>Play equipment inspection:</p>

		<p>The Clerk has met with 'Streetscape' to discuss the repairs to some of the play equipment, with a view to an annual repair/maintenance programme.</p> <p>A detailed plan has been produced of the layout of the equipment. The priority is to repair 4 specific items and to remove 4 other items.</p> <p>To obtain costs for the inspection and repair the mechanism to the zip wire.</p> <p>To consider a grant application to replace the 2 'toddler' swings with a set of 4 swings (2 toddler and 2 junior) complete with safety flooring, but this will involve extensive groundwork.</p> <p>Arrangements have been made to weed the barked areas and top up the bark, to trim around the pedestrian gate to improve the sight line for pedestrians and motorists.</p> <p>To re-trim the weeds at the rear of the Village Hall to improve access for inspection.</p>
135/21		<p>Planning:</p> <p>No new applications.</p>
136/21		<p>Audit of Parish Council accounts.</p> <p>The public declaration of expenditure deadline was extended to 30/7/21 and the forms have been completed and sent to the external auditor.</p> <p>Website updated.</p>
137/21		<p>Streetscene</p> <p>ERYC Streetscene visited the Parish on 16/7/21. Cllr Scruton met at Leconfield and Cllr Welbourn met them at Arram.</p> <p>Points raised:</p> <p>Parking Grange Road near Carnaby Close junction - yellow lines proposed.</p> <p>Parking on Old Road near St Catherines Drive junction - yellow lines proposed.</p> <p>Footpaths - condition/dips/lack of lowered kerbs for mobility.</p> <p>Overgrown trees - St Catherines Drive/Harthill Avenue etc.</p> <p>Arram, opposite The Gables, dyke seriously overgrown.</p> <p>Arram - parking for dog walkers.</p> <p>Arram - pot holes at New Arram.</p> <p>The blocked gullies on A164 Main street had been reported by the Clerk but ERYC insist that they have been cleaned out and refuse to make a further visit.</p>
138/21		<p>Allotments:</p> <p>Plot 4b will be shortly given up and Cllr Houlty has contacted the person next on the waiting list.</p> <p>Clerk to send out the tenancy agreement and the invoice for a half year.</p>
139/21		<p>Millenium Green:</p> <p>A request to scatter ashes on the Green was granted.</p> <p>Clerk has drawn up a plan of the plaques so that they can be removed in readiness for painting the railings.</p> <p>Cllr Haslam to organise the painting.</p> <p>To consider hard standing under the seats to avoid weed growth.</p> <p>The Green will shortly be tidied up due to excessive growth during the wet Summer.</p>
140/21		<p>Playing Field:</p> <p>An enquiry from Beverley Athletic to use the field - Cllr Breen felt that this could lead to further problems with parking, so was not granted.</p> <p>A metal goal post has been damaged by the ERYC gang mower being driven by a tractor. Clerk to look into an insurance claim against ERYC.</p>

		An area of grass has been killed with weed killer, this is being treated as an act of vandalism but the culprit/s are not known. Clerk is chasing up the installation of the double gates to prevent unauthorised vehicles entering the field, and signs have been ordered.																		
		Keep Moat deliveries Cllr Houlby updated Lecpc regarding the delivery lorries and expressed concern about their speeding. The Clerk has previously raised concern regarding delivery lorries using Miles Lane as access from the B1248 crossroads as the road has a 7.5 ton weight limit. However it is understood that some lorries may legally use part of Miles Lane from Old Road to St. Catherines Drive, on the grounds of access.																		
141/21		Correspondence received: A resident has registered an interest to become a speed monitoring volunteer, 2 further members of the public present also expressed an interest. ERVHN - several policies for Village halls. ERVHN - Lottery grant application link (refer 127/21)																		
142/21		Payment of Accounts: <table><tr><td>Cllr Thomas - Zoom subscription</td><td>£14.39</td></tr><tr><td>Clerk salary - July 2021</td><td>£200 (gross)</td></tr><tr><td>Clerk - Land Registry searches</td><td>£59.88</td></tr><tr><td>Beverley signs</td><td>£44.00</td></tr><tr><td>Fox Mobility - Stairlift</td><td>£150.00</td></tr><tr><td>Ashley Briggs - strim rear of Hall</td><td>£30.00</td></tr><tr><td>Matthew Thompson - Website renewal</td><td>£76.13</td></tr><tr><td>ERYC rates</td><td>£30.89</td></tr><tr><td>Hull Lib Dem Printers - newsletter</td><td>£44.80</td></tr></table>	Cllr Thomas - Zoom subscription	£14.39	Clerk salary - July 2021	£200 (gross)	Clerk - Land Registry searches	£59.88	Beverley signs	£44.00	Fox Mobility - Stairlift	£150.00	Ashley Briggs - strim rear of Hall	£30.00	Matthew Thompson - Website renewal	£76.13	ERYC rates	£30.89	Hull Lib Dem Printers - newsletter	£44.80
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143/21		Any other business Arram - a broken sign previously reported at New Arram has not been replaced. Public seat at Arram Green needs to be replaced. Clerk to look into costs of seats made of recycled material. The Clerk pointed out that due to the grant for the Hall, the Council's income will exceed £25,000. Clerk to establish the auditing criteria. Cllr Breen had been approached regarding a grant application and agreed to help the applicant with the completion of the forms within the grants policy.																		
144/21		Date of next meeting: Monday 6th September, 2021 in Leconfield Village Hall at 7.30pm																		