

**LECONFIELD PARISH COUNCIL (Lecpc)**  
**(Representing the communities of Arram, Leconfield and Scorsborough)**  
**Clerk: Karen Hall**  
**Email: leconfieldpc@outlook.com**

**Minutes of the Leconfield Parish Council (LEPC) meeting held at the Leconfield Village Hall on 8<sup>th</sup> January 2024 at 7.30pm. (S/I denote 'standing items').**

		<b>Recruitment of Clerk:</b> Karen Hall has been appointed as the new clerk with effect from 6 <sup>th</sup> January 2024.
1.		<p><b>Apologies for absence:</b> Cllr Rutter (Vice Chair). Cllr Rutter has resigned from the council – due to family and personal reasons. The chair has written expressing our thanks for her hard work during the term of her office.</p> <p><b>The chair invited the public to enquire regarding the vacant position.</b></p> <p><b>Declarations of interest:</b> Cllr. Haslam ref. letter from Beverley Rural Youth; Cllr Garbutt ref. Harthill Ave Action group.</p>
2		<p>Minutes of the Lecpc meeting held on 4<sup>th</sup> December 2023 were agreed and signed by the Chair as a true record. Minutes to be posted to the website by the Clerk.</p> <p><b>Matters arising:</b></p> <ol style="list-style-type: none"> <li>1- Asset register working group to be set up in the New Year. Confirmation received that lamp-posts on register are LecPC's property.</li> <li>2- Keepmoat bins/Harthill drainage/Little Lane sign - Chair to check whether letter sent.</li> <li>3- Double yellow lines still not re-instated along Grange Road- Chair to check whether letter sent.</li> <li>4- Leconfield Village footpaths following Keepmoat development: Cllr Houlthby has liaised with Keepmoat and contractors should be on site from 9<sup>th</sup> January to correct the uneven surfaces.</li> <li>5- Letter from Beverley Rural Youth. Regarding funding of a new Youth club. Chair to progress with councillors by email.</li> <li>6- Overflowing Dog poo bins: reported to dog warden by Linda Taylor and have been emptied. There is an interactive map on the ERYC waste management site – if reported by members of the public the bins will be emptied.</li> </ol>
3	S/I	<p><b>Former Post office</b> – Michael Whitehead (developer) updated the meeting.</p> <ul style="list-style-type: none"> <li>• Contract now signed with Tesco One-Stop including a post office provision subject to ERYC planning agreeing increase in size of unit. If additional space not approved the retail unit will go ahead without the post office. Franchisee yet to sign.</li> </ul> <p>Update on ecology report: great crested newt – no evidence of increase. Bat survey- interim report: no increase in population from original report.</p> <ul style="list-style-type: none"> <li>• Land to rear - has been registered &amp; outstanding Section 106's will be signed once ecology report accepted by ERYC</li> <li>• Plans include car parking and a service unit</li> <li>• Construction start date provisionally May 2024 commencing with demolition of the current building</li> <li>• Commercially Mr Whitehead believes that the whole site is more viable 2025 onwards</li> <li>• A member of the public queried the width of access to land behind the proposed development - confirmed 11 feet and when the newt survey was done.</li> </ul>
4		<p><b>Flooding and Emergency Plan</b></p> <p><b>1. Summary of events</b></p> <ul style="list-style-type: none"> <li>• Following recent heavy rain there have again been problems at the Black Barn and the junction of Old Road and Main Street with road flooding on 26<sup>th</sup> December when the fire brigade were called, and again on 31<sup>st</sup> December. On this occasion the flooding was precipitated by the wind direction forcing water towards the houses.</li> <li>• Members of the public assisted in clearing the dykes and grill areas</li> </ul> <p>LEPCPC convened an emergency sub-committee on 2nd January 24 to discuss what measures could be actioned.</p> <p>ERYC flood management assessment team came on site on 31<sup>st</sup> December 23.</p> <ul style="list-style-type: none"> <li>• Mike Huzzard discussed with the farmer initial additional work ie. a restrictor near the top end of North drain (Hag's Dyke) behind St Catherine's drive to slow the water entering the dyke: this cannot take place until the land dries out sufficiently for machinery to be used on the land.</li> <li>• Surface water plan for the Keepmoat site has been requested as a matter of urgency.</li> <li>• LecPC will prepare a detailed letter of queries for ERYC</li> </ul> <p><b>1. Members of the public comments (register taken of those present)</b></p>

		<p><b>Arram:</b></p> <ul style="list-style-type: none"> <li>• Access road was flooded for several days preventing villagers entering/leaving.</li> <li>• Parts still partially flooded. The river Hull is still not going down therefore cannot pump into the river. Also a problem with water deviation due to rabbit holes etc.</li> <li>• One of the reasons for lack of dredging the River Hull is that whilst the gradient is very poor there is a ridge of hard rock across the river bed that further reduces flow.</li> <li>• Arram receives all the water from Leconfield therefore at risk when Leconfield floods</li> </ul> <p><b>Leconfield</b></p> <ul style="list-style-type: none"> <li>• Current watercourses discussed: reed pond small and residents feel not working – this point has been discussed with the farmer. There are 8 water sources draining into the culvert by the time the waters reach Old Road bridge.</li> <li>• 2007 Flood alleviation works have only partially helped and require review. Could it be widened in places to permit more water storage?</li> <li>• The culvert that runs from Bridge House under A164 is 600mm square which is less than the 900mm diameter pipe running under Harthill Avenue.</li> <li>• The dyke grills: some work required to facilitate removal – stubble off the fields were blocking flow into The Black Barn culvert and at Harthill inlet.</li> <li>• Need to ensure that Harthill end of culvert onwards is kept clear so that it does not accumulate at the Black Barn grill. The grill at the culvert near the bridge at Old Road has been removed on a temporary basis to help the water flow.</li> <li>• Riparian rights: mean that where culverts are on private land it is the responsibility of the land owner</li> <li>• 2007 flood alleviation scheme requires review.</li> <li>• Millennium Green pump also stopped working due to volume of water.</li> <li>• A Digital OS map with ownership would help.</li> </ul> <p><b>Scorborough</b></p> <ul style="list-style-type: none"> <li>• Environment agency pumping water from the Gatehouse at Scorborough.</li> </ul> <p><b>2. Residents in both Arram and Leconfield found it difficult to contact ERYC</b></p> <p><b>3. Residents immediate requests:</b></p> <ul style="list-style-type: none"> <li>✓ A clear concise emergency flooding plan including contact numbers for when flooding starts and particularly for Harthill residents who may require assistance, and guidance on dyke grill removal</li> <li>✓ LecPC to investigate a source of sandbags</li> <li>✓ <b>Cllr Paul Smith</b> offered to find answers to some of the questions from ERYC. In particular ERYC arrangements for weekends and bank holidays. Cllr Paul Smith is making a site visit to 20 Harthill Ave &amp; Black Barn to review first hand.</li> </ul> <p>Among the requests was that of an independent assessment of the flood defences and this will be considered along with several other measures proposed by LecPC and its flood management sub-committee.</p> <p>Session concluded with thanks to all residents who are voluntarily helping to keep culverts free of debris.</p> <p><b>LecPC thanked all members of the public who assisted in clearing the dyke and grill areas but emphasised that they should not take personal risk.</b></p>
5	S/I	<p><b><u>Village Hall:</u></b></p> <ol style="list-style-type: none"> <li>1. Annual Inspection of Play Equipment-PC's to review content decision at next meeting whether to fund this year's inspection.</li> <li>2. Streetscape new play equipment proposal received. Two phases proposed; phase 1 current play area improvements and phase 2 conversion of current tennis court into new basketball area and adult gym. Working group to be established to progress including funding sources.</li> <li>3. Zurich Insurance Policy renewed.</li> <li>4. UKSPF: revised full application to be submitted by 17<sup>th</sup> January Cllrs Dave Garbutt and Haslam updated: a lot of the rebuild will be zero VAT rated since it supports disability compliance – need to understand full costs but bid almost ready to go. A further bid for funding (DIFEY) to be prepared by Cllr Haslam.</li> <li>5. Kitchen refurbishment: revised plan at lower cost will accommodate the increased costs of gas installation and electrical work now identified. Cllr Garbutt has sourced good quality second hand catering equipment. Final proposed layout to be confirmed and fitting costs to be reviewed. May be deferred to dovetail into UKSPF project.</li> </ol>
6	S/I	<p><b><u>Street lighting:</u></b></p>

		Grange Road – Letter to DST Commandant has been drafted by Cllr .R. Haywood for Chair’s approval. Street lighting in village still poor where not LED. Particularly Old Road and round the school up to Church. 33 lights in total, (which LECPC pay for). Cllr. Houltyby has supplied a list and Cllr R Haywood will review.										
7	S/I	<p>Open spaces:</p> <p><b>Arram</b></p> <p>Level crossing – notice from ERYC of no vehicle crossing on Sunday 10th March 2024 between 00:01 – 08.30 hrs. Access will be maintained for all pedestrians <b>and ERYC have now agreed that access for emergency vehicles will be provided.</b></p> <p>Network rail have knocked the posts down on the village green – Chair has written to head of Network Rail Eastern Region asking why this is happening.</p> <p>Defibrillators : still no provision in Arram or Scorbrough despite letters to MP and sites identified: Cllr Garbutt to action.</p>										
8	S/I	<b>Allotments:</b> Terms and Conditions with effect from 01/04/24. PCs to review by email. Allotment holders will then be informed.										
9		<p><b>Playing Field:</b></p> <p><b>Grass cutting:</b> ERYC 2024 costs as follows; <b>£560 + vat for the Playing Field and £322.38 + vat for the Millennium Green. (Total: £882.38 + £176.48 vat = £1058.86).</b></p> <p>Cllr. Garbutt obtained independent contractor quote which was much higher. Agreed renewal of ERYC contract.</p>										
10	S/I	<p><b>Speed watch</b> – Linda Taylor (LT) met with the police and walked the whole village. First training session with risk assessment 16/ 01/24. Indemnity for volunteers on LECPC business will be covered by Zurich insurance policy <i>providing they stand where it is permissible to stand.</i></p> <p>Volunteers have no right to prosecute – information gained is then collected by the coordinator who then passes it to the police. If excess speeding police will prosecute based on camera recording.</p> <p>LT to check whether police will pay for training hall hire, if not agreed that LECPC will fund.</p> <p>LECPC thanked Linda Taylor for her work on Speed Watch.</p>										
11		<p><b>Precept</b> – Councillors met on the 12<sup>th</sup> December to discuss the base figure i.e. Band D charge. Following discussion of potential additional in year costs and the minimal impact on Band D charge due to increased housing in the village, it was agreed to increase the annual precept figure to £35,000 p.a.</p> <p>LecPC requested Cllr Smith to investigate the Precept calculation based on the number of houses quoted in ERYC correspondence being significantly less than 2020 census.</p>										
12		<p><b>Website review:</b> for discussion by councillors and the public. Deferred to next meeting.</p> <p>Cllr Haywood offered training session</p>										
13		<p><b>Payment of accounts.</b></p> <table><tr><td>ERYC (registering PF lease)</td><td>£75</td></tr><tr><td>Lecrechub (VAT paid Autumn Youth Days)</td><td>£280-80</td></tr><tr><td>Lecrechub (Autumn Youth Days DIFEY balance)</td><td>£353.49</td></tr><tr><td>M. Huzzard</td><td>£100</td></tr><tr><td>Thomas Houltyby (Tesco grant)</td><td>£120 &amp; £36.98</td></tr></table>	ERYC (registering PF lease)	£75	Lecrechub (VAT paid Autumn Youth Days)	£280-80	Lecrechub (Autumn Youth Days DIFEY balance)	£353.49	M. Huzzard	£100	Thomas Houltyby (Tesco grant)	£120 & £36.98
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14		<p><b>Any other business:</b></p> <p>Cllr. Houltyby re: Overflowing Keepmoat bin: Balfe to action tomorrow.</p>										
15		<p><b>Date of next meeting: Monday 05/02/24 at the Village Hall, Ground Floor meeting room 7.30pm.</b></p>										